

What to be aware of concerning The Ministerial Order on the PhD Programme and The Collective Agreement for Academics

The Ministerial Order on the PhD Programme states that a PhD education consists of:

- Carrying out independent research work under supervision (the PhD project)
- Completion of a PhD thesis on the basis of the PhD project,
- Participation in courses, change of research environment and knowledge dissemination related to the project

Read more: <http://phd.ku.dk/english/regulations/>

For PhD students employed under the Collective agreement for Academics, an 840 hour work rules also applies.

Read more: <https://www.retsinformation.dk/eli/retsinfo/2025/9333>

On the next page is a chart that outlines rules and regulations for PhD education with the Ministerial Order as framework. Within that framework, UCPH has constituted the some university-wide minimum rules. In addition, each faculty can lay down its own supplementary provisions.



COURSES

The Ministerial Order

- Complete PhD courses or similar study elements totalling approx. 30 ECTS points.

UCPH rules

- Courses must be approved by the PhD committee.
- The Faculty can determine the rules for participation in courses outside the University.
- Courses can be specific or more generic.
- UCPH is obligated to offer a course in dissemination.
- A course in ethics and good scientific practices is mandatory for all PhD students.
- The Faculty determine the rules for the composition of the course program.

CHANGE OF RESEARCH ENVIRONMENT

The Ministerial Order

- Participate in active research environments', including stays at other, mainly foreign, research institutions, private research enterprises etc.

UCPH rules

- No requirement to the extent and can be met in many ways.
- Must be adapted to the research project.
- Going abroad is not a requirement but should be aimed at.

KNOWLEDGE DISSEMINATION

The Ministerial Order

- Gain experience of teaching activities or other form of knowledge dissemination which is related to the student's PhD project.

UCPH rules

- There is no rule for the extent of the experience.
- There is a difference between the 840 hour rule and this experience; however, they can be united if teaching is part of the 840 hours.
- Must be related to the research project.

840 HOUR RULE

Collective agreement for Academics/ UCPH rules

- The PhD student is obligated to do 840 hours of work.
- The University is obligated to pay full salary even if it does not use all 840 hours.
- In special cases, a reduction in the 840 hours with a similar reduction in pay can be granted. (0 hours = reduction of 1/6 of the PhD salary).

NB! Be aware of the rules at the individual faculty

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